



## Garlinge Primary School and Nursery

### Parent and Teacher Consultation

**Tuesday 31<sup>st</sup> March**

**2:40pm – 7:30pm**

Thursday 5th March 2020

Dear Parents and Carers,

Our parent and teacher consultation afternoon will be taking place on **Tuesday 31<sup>st</sup> March from 2:40pm – 7:30pm.**

Below indicates where your child's class teacher will be located within the school and this will be clearly signposted:

Nursery	KS2 Hall
Reception	KS2 Hall
Year 1	KS2 Hall
Year 2	KS2 Hall
Year 3	Your child's classroom
Year 4	Your child's classroom
Year 5	Your child's classroom
Year 6	Your child's classroom
SENCO – Mrs Bond	KS2 Hall
PE Department	KS2 Hall
Mrs Farrell (EAL Flo) 2:40-4:45pm	KS2 Hall
Headteacher – Mr Williams Deputy Headteachers – Mr Cope and Mrs Northrop	KS2 Hall

**You will need to book your appointment with your child's class teacher in advance.** Clipboards with time slots will be available in the KS1, KS2 playgrounds and the Year 6 entrance from Monday 23<sup>rd</sup> March up until the morning of Friday 27<sup>th</sup> March.

Reception and Nursery appointments will also be running throughout the previous week. Dates for each class will be shown on the appointment booking form. Any queries please check with your child's teacher.

On the day of the consultations **children will finish their school day at the earlier time of 2:25pm** and the gates will be open from 2:15pm. Please ensure that you collect your child promptly on this day.

Yours faithfully

Mr J Williams  
Headteacher