



Garlinge Primary School and Nursery

Parent and Teacher Consultation

Thursday 14th November

2:40pm – 7:30pm

Thursday 17th October

Dear Parents and Carers,

As you are aware our Parent and Teacher Consultation afternoon will be taking place on **Thursday 14th November from 2:40pm – 7:30pm.**

Below indicates where your child's class teacher will be located within the school and this will be clearly signposted:

Nursery	KS2 Hall
Reception	KS2 Hall
Year 1	KS2 Hall
Year 2	KS2 Hall
Year 3	Your child's classroom
Year 4	Your child's classroom
Year 5	Your child's classroom
Year 6	Your child's classroom
SENCO – Mrs Bond	KS2 Hall
FLO – Mrs Gillatt	KS2 Hall (until 5.00pm)
Headteacher – Mr Williams Deputy Headteachers – Mr Cope and Mrs Northrop	KS2 Hall

You will need to book your appointment with your child's class teacher in advance. Clipboards with time slots will be available in the KS1, KS2 playgrounds and the Year 6 entrance from Monday 4th November up until the morning of Friday 8th November.

Reception and Nursery appointments will also be running throughout the previous week. Dates for each class will be shown on the appointment booking form. Any queries please check with your child's teacher.

On the day of the consultation **children will finish their school day at 2:25pm** and the gates will be open from 2:15pm.

Yours faithfully

Mr J Williams
Headteacher