



Garlinge Primary School and Nursery

8th September 2021

Dear Parents and Carers,

Secondary School Application Meeting

As part of the process for secondary education, you will soon be making choices for the next stage in your child's school career.

I would like to invite you all to a meeting on **Tuesday 21st September 2021** in the school sports hall to discuss secondary school open afternoons/evenings and the secondary school application form (SCAF) process.

This year, we will be holding two meetings, the meeting for 6A and 6B will take place from 5:00pm until 6:00pm and 6C and 6D will take place from 6:00pm until 7:00pm. Where possible we are asking for ideally one parent or carer to attend, in order to try and keep numbers to a minimum.

It will not be necessary for children to attend this meeting and entry will be via the LKS2 gate on Westfield Road.

This will be an opportunity for you to collect information that will help with your choices, including information, where known, of the local secondary school open afternoons/evenings and how to complete the online forms.

We look forward to seeing you all at the meeting.

Yours faithfully

A handwritten signature in black ink that reads 'J. Williams'.

Mr J Williams
Executive Headteacher